LONDON MATHEMATICAL SOCIETY

GRANTS FOR TEACHER CPD

Application Notes

Eligibility:

- Any application for a grant under this scheme must be made by a teacher of mathematics or ITE provider based in the UK. The grants are open to teachers of mathematics from primary school to A-Level or equivalent (inclusive of STEP/AEA).

General Rules of the Scheme:

- The scheme is intended to facilitate mathematical professional development to allow teachers in UK schools/educational institutions to:
  a) Develop their subject knowledge.
  b) Engage in a deeper understanding of how to develop mathematical thinking
  c) Appreciate the interconnectivity of mathematical topics
  d) Update themselves on mathematics curriculum reform
  e) Use technology when and where appropriate
- The scheme is to provide opportunities for mathematics teachers to attend training which is *specifically* mathematical. Generic training and exam preparation are not covered by this scheme.
- It is preferable that the grants stimulate interactions across the mathematical community and preference will be given to applications that do this.
- At most, one grant will be made per person in any financial year. Repeat applications made in future years will be judged more stringently.
- Where appropriate, LMS support should be recognised in publicity material.

- The Scheme does not cover attendance at exhibitions or courses/conferences organised by exam boards or commercial organisations.

- The Scheme will not cover the costs of supply teaching cover.

- Grants will not be made retrospectively.

Elements of the Scheme:

The scheme is divided into three elements:

- Element A – Grants to support teacher attendance at specific one or two day conferences/events organised by professional mathematical organisations.

Grants under element A contribute to the costs of registration for the course and a proportion of the travel and subsistence expenses of attendees. **This element will cover up to £400.**

This will include (but not be limited to) events run by the LMS, The Mathematical Association, the Association of Teachers of Mathematics, British Society for the History of Mathematics, National Association for Numeracy and Mathematics in Colleges, National Centre for the Excellence of Teaching in Mathematics and other professional not-for-profit associations.

The grants also contribute to attendance at British Colloquium of Mathematics Educators, held on a quadrennial basis.

- Element B – Grants to assist providers of professional development to run conferences and courses that allow participants to further their professional development.

Under element B applicants should have proven experience of providing valuable mathematical professional development to teachers, for example through professional subject associations, or clear promise of providing some particularly effective professional development.

This element will cover up to £400 of the venue costs and organiser time/expenses.

Individuals may make an application under element A to attend an event supported by element B, though applications under grant A must be made in a personal capacity by the participant.

- Element C – Grants to cover the costs of external trainers in schools/educational institutions.

This grant offers funding for schools towards the costs of bringing external trainers into schools/educational institutions and will allow for hosting of *specifically* mathematical events in institutions. **This element will cover up to £400.**

Ideally the events funded under the scheme will cover more than one school/educational institution and preference will be given to such applications. The grant aims to encourage the sharing of best practice across the teaching community by facilitating networking and building links across educational institutions.

Completing the Form:
- Please do not amend the structure of the form.
- Applications should be set out clearly, and be presented in word or PDF format.
- Applicants under element A only must provide a short CV – this should be a maximum of 2 sides of A4.
- Applicants should provide all of the information requested in section two of the form. Applicants are asked to limit this section, including any appendices to between 1 and 3 sides of A4.

Grant Report:
- All grant holders will be expected to complete a report.
- Applicants under element A are expected to disseminate the knowledge gained from their CPD to colleagues on returning to their institution. The report must cover dissemination.
- Applicants under elements B or C must provide feedback based on evaluation forms from participants as a part of the grant report.

Expenditure:
- The maximum award shown is the upper limit, not the standard award. Grants are made to meet actual expenditure on items in the application.
- Applicants are expected to make as economical travel arrangements as is possible.
- Grant holders should expect to cover further costs from other sources.
- Applicants are encouraged to seek matching funding for LMS grants. The LMS grant should not be used to replicate or replace other funding sources.
- Any surplus funds must be returned to the Society and may not be used for other purposes.

Application Checklist:
- Applications must be signed and, if applicable, countersigned able to confirm the value of the activity.
- Please do not include these cover notes with your application
- Applications may be sent in hard copy to:

Duncan Turton
London Mathematical Society,
De Morgan House, 57-58 Russell Square, London WC1B 4HS

or by email to education@lms.ac.uk

Applications will be acknowledged by email. Please address any queries to education@lms.ac.uk.

LONDON MATHEMATICAL SOCIETY

CPD GRANTS

1. DETAILS OF APPLICANT

Name:

Contact Address:

Email address:

Tel number: | **Job Title:**

2. DETAILS OF PROPOSED CPD ACTIVITY (This section should be 3 pages maximum)

My Application is under (tick <u>one</u> only)

Element A ☐　　　**Element B** ☐　　　**Element C** ☐

<u>**Applications under element A ONLY**</u>**: (Applicants are asked to provide a brief CV of up to 2 sides of A4.)**

Please provide full details of the CPD conference/event you wish to attend.

This <u>must</u> include:

- The date(s)/location of the event.
- The organisation running the event.
- You may append a description of the day if available

<u>**Applications under element B ONLY**</u>**:**

Please provide full details of the CPD conference/event you wish to run.

This must include:

- Information about your organisation and its work in mathematics education in providing mathematics education CPD.
- The dates/location of the event and the number of teachers that you expect will attend.
- You should append a description of the day *and* the target audience. You should also say what (if any) registration fee is being charged.

<u>**Applications under element C ONLY**</u>**:**

Please provide full details of the CPD conference/event you wish to run.

This must include:

- Information about the event you wish to hold. You should append a description of the day *and* the target audience.
- Information about the external trainer involved, in particular their experience in providing mathematics education CPD.
- The dates/location of the event, and the number of teachers that will attend. Please also provide (if applicable)

details of any networking and/or cross-school collaboration that will be facilitated by the event.

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3. VALUE OF CPD ACTIVITY – Please answer in all three sections.

(1) Please state what specific benefit the activity will bring to you personally (element A) **OR** to participants (element B and C).

(2) Please state how the proposed activity will stimulate interactions between different sections of the mathematical community (**all** elements).

(3) Please state what arrangements are in place to disseminate knowledge gained from the activity (element A) **OR** what arrangements are in place to gather participant feedback (element B and C).

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4. FINANCIAL STATEMENT

Total Expenditure

(a) Accommodation costs £

(b) Subsistence costs £

(c) Travel costs £

(d) Venue/room hire costs £

(e) Organiser time costs £

(f) Registration fees/charges £

(g) Other (please give details below) £ -

(h) Total Expenditure: £

(i) Contributions from other sources: £
(please state sources, such as registration fees, and whether confirmed or under consideration)

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5. APPLICATION

Precise amount applied for from the LMS:	**£**
I would wish to claim the grant in the financial year starting	**1 August 201**
Grants must be claimed in a specified financial year from 1 August to 31 July. Please state in which year you intend to claim the grant, bearing in mind that grants should normally be claimed not earlier than 6 months before, and not later than 3 months after, the event for which the grant is made.	

Signed by applicant _____ **Date** --

If you are not a member of the London Mathematical Society, then your application will need to be countersigned by someone who can confirm the value of the CPD (e.g. Head Teacher):

Name ------------------------------- **Signature** ------------------------------- **Date** -------------------------------

Please state where you heard about the LMS CPD Grant Scheme: